



Peabody Institute Library

82 Main Street

PEABODY, MASSACHUSETTS 01960-5592

Education • Information • Recreation

978-531-0100



JOB POSTING

Library Aide – Teen Department Peabody Institute Library

Assists and reports to the Teen Librarian and/or Assistant Director in the performance of his/her responsibilities. Primary duty is providing assistance in Teen “after-school space” (very high activity level). Duties may include circulation, clerical tasks, patron PC registration and assistance, as well as other duties supportive of the Teen, Circulation and Reference Departments.

This is a part-time position – Monday, Tuesday and Wednesday from 4:00 – 8:00 p.m. and Sunday rotation (1:00 – 5:00 p.m.). Hours are subject to change as department needs evolve. The ideal candidate will demonstrate a genuine interest in teens and will be familiar with teen issues. Interested persons should contact Library Director for more information. Starting hourly rate for new employee in this position is \$12.00/hour.

Date of posting: July 9, 2015

Main Library
South Branch Library
West Branch Library
Human Resources
File